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5 October 1960

MEMORANDUM FOR: General Counsel  
Comptroller  
Director of Communications  
Director of Logistics  
Director of Personnel  
Director of Security  
☒ Director of Training  
Chief, Audit Staff  
Chief, Management Staff  
Chief, Medical Staff  
Special Support Assistant to the DD/S

SUBJECT : Responses of DD/S Office Heads and Staff Chiefs to the  
Inspector General's Report on Training in CIA

1. As indicated on the transmittal slips accompanying the reports which were forwarded to you on Friday, 30 September, I would like to have your response to the Inspector General's report by 21 October.
2. Although the importance to each Office of specific recommendations made by the IG will vary, I hope you will think through each of the recommendations in the report for the possible implications it might have for you and your staff.
3. It will facilitate our summarizing job if you will forward your responses along the following lines:
  - a. Your reaction to the contents of the report as a whole.
  - b. Your reaction to these specific recommendations, of interest to all Offices:

It is recommended that:

The Directors of Personnel and Training together with representatives from operating components take a fresh look at the over-all problem of clerical usage and make recommendations for a more effective system. This should be followed by an OTR reassessment of the clerical training program. (Page 24)

DTR experiment with the concept of a board of overseers composed of senior grade professional officers as a means of improved communication with and indoctrination of consumers, and to promote the development of more effective policies on curriculum and enrollment. (Page 40)

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25 YEAR RE-REVIEW

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The DTR confer with the Commanding Officers of the Army and Air Reserve units to see if more practical reserve training, e.g., International Communism, could be handled by OTR for the reservists. (Page 52)

The DCI establish as Agency policy that all junior professional officers enter Agency employ through the JOTP. (Page 92)

The DTR establish a JOT Selection Panel composed of line officer representation from the three Deputy Directorates together with appropriate representation from the Office of Personnel and Training. The Chief, JOTP, should chair the panel. (Page 92)

The DTR should give consideration to the feasibility of the use of outstanding public citizens in the panel selection process recommended above. (Page 92)

The DCI authorize and direct the establishment of a mid-career training course for officers at the GS-12 and -13 level in order to prepare them for broader responsibilities particularly in the field of command, to refresh their motivation in the intelligence service and to broaden their understanding of the interrelationship of Agency functions. (Page 149)

The DCI authorize and direct that a senior officer program be established to develop more officers capable of formulating and evaluating comprehensively policy concerned with intelligence in the U.S. Government generally in keeping with the outline described above. (Page 154)

c. Your comment on other recommendations which are pertinent to your Office.

d. Any other comments you wish to make, either on specific recommendations or on the context of the report generally.

4. If you have any questions about these replies, please contact

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L. K. White  
Deputy Director  
(Support)

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